Office Use Only
Status _____
Serial# _____

APPLICATION FOR ASSISTED LIVING ADMINISTRATOR LICENSE RENEWAL
BY LICENSED NURSING HOME ADMINISTRATOR

ALA License # _____ Expiration Date of ALA License _____

NHA License # _____ Expiration Date of NHA License _____

In accordance with Rule 135-X-7-.01(10) of the Alabama Administrative Code, I hereby make application for renewal of my license as an assisted living administrator with the Alabama Board of Examiners of Assisted Living Administrators.

Name _____
Last First Middle

Current Mailing Address _____
Street / P.O. Box

_____ _____ _____
City State Zip Code

Telephone Number with Area Code (Home) _____

During the last year, have you been convicted of a felony or misdemeanor (other than a minor traffic violation); entered a plea of guilty; entered a plea under a first offender provision, been a defendant in a malpractice claim or had a professional license or membership sanctioned either publicly or privately?

☐ **NO** ☐ **YES** If, YES attach copy of relevant documents.

I currently have responsibility for the administration of the following assisted living facility:

Facility Name: _____

Address: _____
Street

_____
City State ZIP

_____
Telephone with Area Code

Please check the appropriate statement:

☐ (a) I am the administrator of record for the above listed facility.

☐ (b) I am not the administrator of record, but I do have responsibility for administration of the above listed facility.

I understand that (1) this A. L. A. license shall become void if ever my Nursing Home Administrator license becomes void and (2) that this A. L. A. license shall become "inactive" if I no longer have responsibility for administration of an assisted living facility.

Signature of Applicant: _____

Date: _____ SSN # _____

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In accordance with **Rule 135-X-7-.01(4)(a) of the Alabama Administrative Code**, any person currently employed at an assisted living facility is authorized to apply for license renewal only if said facility that employs the licensee is licensed by the Alabama Department of Public Health.

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To receive your Assisted Living Administrator license renewal card, please return this application, together with:

- ☐ A copy of your NHA license renewal card
- ☐ A copy of the State license of the assisted living facility for which you have administrative responsibility

Mail the application and exhibits prior to the expiration date of your current Assisted Living Administrator license to:

Alabama Board of Examiners of Assisted Living Administrators
5921 Carmichael Road
Montgomery, AL 36117