

Alabama Board of Examiners of Assisted Living Administrators
Regular Board Meeting & Public Hearing

Date: Thursday, January 15, 2015
Time: 10:00 a.m.

Place: 5921 Carmichael Road
Montgomery, AL

Members Present: Mr. Renee Barnard
Ms. Angie Smith
Ms. Cindy Lewis
Ms. Tammy Bowman
Ms. Bettye Bambarger
Ms. Martha Stokes

Members Absent: Ms. Ginger Fletcher

Others Present: Ms. Amy Findley, Executive Director
Mr. Bill Garrett

Call to Order: The called meeting of the Board was called to order at 10:14 a.m. by Vice-Chair, Renee Barnard.

Agenda: Amy Findley requested the board move the #6 item application for review up to #4.

Bettye Bambarger motioned to approve the agenda with changes, Martha Stokes seconded the motion. There was no discussion and the motion was unanimously approved by, Renee Barnard, Angie Smith, Tammy Bowman, Cindy Lewis, Bettye Bambarger, and Martha Stokes.

Minutes for Approval: The board was submitted the minutes from October 30, 2014.

Martha Stokes motioned to approve the October 31, 2014 minutes as distributed, Tammy Bowman seconded the motion. There was no discussion and the motion was unanimously approved by, Renee Barnard, Angie Smith, Tammy Bowman, Cindy Lewis, Bettye Bambarger, and Martha Stokes.

Application for Review: 121914-12777 application was presented to the board for review. The applicant is here if the board has any questions regarding the application.

Bill Garrett entered the meeting at 10:21am.

Discussion was held regarding the application of 121914-12777. KL and AC entered the meeting at 10:31am.

The applicant was aware of the convictions. The applicant filled out the employment background check truthfully 3 years ago. They didn't fill out this application with the correct info because it didn't show up on her companies background check.

KL & AC exited the meeting at 10:41am.

Martha Stokes motioned that the board enter into Executive Session at 10:41am for approximately 10 minutes to discuss the general reputation and character of 121914-12777, Angie Smith seconded the motion. There was no discussion and the motion was unanimously approved by individual roll

call, Renee Barnard, Angie Smith, Tammy Bowman, Cindy Lewis, Bettye Bambarger, and Martha Stokes.

Executive Session ended at 10:57am. Per Bill Garrett, it is not required to vote to exit Executive Session.

Cindy Lewis motioned to deny the current application of 121914-12777 due to giving false information, Martha Stokes seconded the motion. There was no discussion and the motion was unanimously approved by, Renee Barnard, Angie Smith, Tammy Bowman, Cindy Lewis, Bettye Bambarger, and Martha Stokes.

Martha Stokes motioned that 121914-12777 may reapply with truthful information and the board will approve as long as nothing else shows up on the background check, Cindy Lewis seconded the motion. Discussion was held, and the motion was approved by, Angie Smith, Tammy Bowman, Cindy Lewis, Bettye Bambarger, and Martha Stokes. Renee Barnard voted no.

Office Space – Amy Findley reported on the current lease the BOEALA has with ALAA. It expires 3/31/15. ALAA is looking to move to the Aliant Bank building on Zelda Road. The board was presented with the layout of the new office space ALAA is interested in. The BOEALA space would be equal to what is currently leased.

Renee Barnard has visited the new office space. She called John Segrest with the Examiners of Public Accounts last week and talked the situation over with him. He was fine with the layout of the new space.

Discussion was held. Angie Smith stated the BOEALA needs to stay close to ALAA since we work closely together.

Angie Smith motioned for the BOEALA to move to the Aliant Bank building on Zelda Road with ALAA, Martha Stokes seconded the motion. There was no discussion and the motion was unanimously approved by, Renee Barnard, Angie Smith, Tammy Bowman, Cindy Lewis, Bettye Bambarger, and Martha Stokes.

BOE Budget: Amy Findley presented the board with the budget. Also included in the report were Amy Findley's vacation and sick leave balances.

CEU Audit: Amy Findley gave the board a report on the last few CEU audits.

All of the audits have been in compliance.

There is a CEU audit scheduled for February 19 in Huntsville. Amy Findley cannot attend due to the Section B Exams being that same day. Angie Smith, Tammy Bowman or Cindy Lewis will conduct the audit on February 19, 2015.

New Business:

Vivian Readus resigned from the BOEALA board effective January 12, 2015.

Old Business: n/a

The board January meeting adjourned at 11:25am. No one attended the public hearing.

Approved by: _____
Ginger Fletcher, Chair

Prepared by: _____
Amy Findley, Executive Director

PUBLIC HEARING- 10am-11am (1/15/15)

Comments in Writing- None

Oral Comments - None

No one attended the public hearing.

The following fees are being voted on.

Rule 135-X-13-.01

Initial Application Cat. I	\$90.00 <u>\$100.00</u>
Initial Application Cat. II	\$100.00 <u>\$125.00</u>
Examination	\$125.00 <u>\$150.00</u> (Section A) \$125.00 <u>\$150.00</u> (Section B)
License	\$100.00 <u>\$125.00</u>
License Renewal	\$150.00
Reciprocity Questionnaire	\$50.00 <u>\$100.00</u>
Late Renewal Penalty	\$250.00 <u>\$275.00</u>
Inactive Reactivation Fee	\$250.00 <u>\$325.00</u>
Bad Check Fee	\$30.00
Emergency Permit	\$350.00
Administrative Fee	\$75.00 <u>\$100.00</u>
Administrative Fines	\$1,000.00
Copies (per page)	\$.75 (per page 1-25) \$.25 (per page 26+)

Cindy Lewis motioned to approve each fee update without changes, Angie Smith seconded the motion. There was no discussion and the motion was unanimously approved by, Renee Barnard, Angie Smith, Tammy Bowman, Cindy Lewis, Bettye Bamberger, and Martha Stokes.