

Alabama Board of Examiners of Assisted Living Administrators
Regular Board Meeting

Date: Wednesday, September 7, 2016
Time: 10:00 a.m.

Place: 2740 Zelda Road, Ste. 3B
Montgomery, AL

Members Present: Mr. Roger Cooper
Ms. Angie Smith
Ms. Tammy Bowman
Mr. Renee Barnard
Ms. Sue Jackson
Ms. Tara Odom
Ms. Jimmie Ann Campbell

Via Conference Call: n/a

Members Absent: Carol Knight

Others Present: Ms. Amy Findley, Executive Director
Mr. Todd Hughes, Counsel
Ms. Holly Beverly, Administrative Assistant

Call to Order: The regular meeting of the Board was called to order at 10:12 a.m. by Chair, Angie Smith.

Welcome New Board Members: Jimmie Ann Campbell has been recently appointed by the Governor to serve on the BOEALA Board. Jimmie Ann Campbell read the Board Member Oath.

Agenda: Sue Jackson motioned to approve the agenda as presented, Roger Cooper seconded the motion. There was no discussion and the motion was unanimously approved by, Angie Smith, Tammy Bowman, Roger Cooper, Renee Barnard, Tara Odom, Jimmie Ann Campbell and Sue Jackson.

Executive Director Job Review: A Committee consisting of Renee Barnard, Tammy Bowman and Angie Smith met before the board meeting to discuss the Executive Director's job performance.

Angie Smith motioned to give the Executive Director a 3% raise, Roger Cooper seconded the motion. There was no discussion and the motion was unanimously approved by, Angie Smith, Tammy Bowman, Roger Cooper, Renee Barnard, Tara Odom, Jimmie Ann Campbell and Sue Jackson.

CEU Audit: Amy Findley presented the board with the most current CEU Audit's preformed.

The board was presented with a Covenant Care Action plan.

Legal Counsel Report: 2016-0419-03 agreed to the terms of the consent decree offered.

Renee Barnard motioned to approve the consent decree for 2016-0419-03, Roger Cooper seconded the motion. There was no discussion and the motion was unanimously approved by, Angie Smith,

Tammy Bowman, Roger Cooper, Renee Barnard, Tara Odom, Jimmie Ann Campbell and Sue Jackson.

2016-0419-04 agreed to the terms of the consent decree offered.

Renee Barnard motioned to approve the consent decree for 2016-0419-04, Roger Cooper seconded the motion. There was no discussion and the motion was unanimously approved by, Angie Smith, Tammy Bowman, Roger Cooper, Renee Barnard, Tara Odom, Jimmie Ann Campbell and Sue Jackson.

2016-0715-01 agreed to the terms of the consent decree offered.

Angie Smith motioned to approve the consent decree for 2016-0715-01, Tammy Bowman seconded the motion. There was no discussion and the motion was unanimously approved by, Angie Smith, Tammy Bowman, Roger Cooper, Renee Barnard, Tara Odom, Jimmie Ann Campbell and Sue Jackson.

2 licensees surrendered their licenses.

Minutes for Approval: The board was submitted the minutes from June 14, 2016.

Sue Jackson motioned to approve the minutes as distributed, Tara Odom seconded the motion. There was no discussion and the motion was unanimously approved by, Angie Smith, Tammy Bowman, Roger Cooper, Renee Barnard, Tara Odom, Jimmie Ann Campbell and Sue Jackson.

New Business: A) Application for Licensure – on page 5, question 12 (a) and (b) and question 15 of the application the word ever will be bold and underlined

B) Statute Changes – need to add a required training for NHA applicants Section 34 -2A-11 (b) (1) and 34-2A-11 (c) (1)

(1) If the person wishes to also be issued a license as an assisted living administrator, the person shall pay an annual administrative fee **plus successfully complete an 8 hour administrative transition training with a 90% pass rate** as determined by the board and document initially and annually thereafter the good standing of the nursing home administrator license.

Angie Smith motioned to approve the above language for the statute changes, Tammy Bowman seconded the motion. There was no discussion and the motion was unanimously approved by, Angie Smith, Tammy Bowman, Roger Cooper, Renee Barnard, Tara Odom, Jimmie Ann Campbell and Sue Jackson.

Old Business: Angie Smith reminded the board the importance of letting the Executive Director know if you will not be able to attend scheduled board meetings in a timely manner.

The next scheduled board meeting is November 17, 2016 @ 1:30pm.

The September board meeting adjourned at 10:49 am.

Approved by: _____
Angie Smith, Chair

Prepared by: _____
Amy Findley, Executive Director