

Alabama Board of Examiners of Assisted Living Administrators
Regular Board Meeting

Date: Thursday, November 15, 2018
Time: 1:30 p.m.

Place: 2740 Zelda Road, Ste. 3B
Montgomery, AL

Members Present: Ms. Tammy Bowman
Ms. Angie Smith
Dr. Donald Marshall
Ms. Sue Jackson
Mr. Roger Cooper
Ms. Coretha Slayton

Via Conference Call:

Members Absent: Ms. Jimmie Ann Campbell
Ms. Tara Odom
Ms. Carol Knight

Others Present: Ms. Amy Findley, Executive Director
Mr. Todd Hughes

Call to Order: The regular meeting of the Board was called to order at 1:33 p.m. by Chair, Tammy Bowman. A quorum was present.

Tammy Bowman welcomed new Board member Coretha Slayton who replaced Renee Barnard. Coretha read the board member oath.

Agenda: Amy Findley requested the board add Jimmie Ann Campbell's absences under New Business.

Angie Smith motioned to approve the agenda with changes, Roger Cooper seconded the motion. There was no discussion and the motion was unanimously approved by, Tammy Bowman, Angie Smith, Roger Cooper, Donald Marshall, Coretha Slayton, and Sue Jackson.

Board Elections: Pursuant to the statute requirement of annually electing a chair and vice chair at the first meeting of the Board held after October 1, Angie Smith made a motion to re-elect Tammy Bowman to serve as chair of the Board for a second term. This motion was seconded by Sue Jackson. There was no discussion and the motion was unanimously approved by Tammy Bowman, Angie Smith, Roger Cooper, Donald Marshall, Coretha Slayton, and Sue Jackson.

Sue Jackson made a motion to elect Angie Smith to serve as vice-chair of the Board. This motion was seconded by Roger Cooper. There was no discussion and the motion was unanimously approved by Tammy Bowman, Angie Smith, Roger Cooper, Donald Marshall, Coretha Slayton, and Sue Jackson.

AG Report: Todd Hughes have the Attorney General report.

2018-0816-01 – Angie Smith motioned to approve consent as reported, Roger Cooper seconded the motion. There was no discussion and the motion was unanimously approved by Tammy Bowman, Angie Smith, Roger Cooper, Donald Marshall, Coretha Slayton, and Sue Jackson.

0508-2018-01 – Sue Jackson motioned to approve consent as reported, Roger Cooper seconded the motion. There was no discussion and the motion was unanimously approved by Tammy Bowman, Angie Smith, Roger Cooper, Donald Marshall, Coretha Slayton, and Sue Jackson.

0508-2018-02 – Surrendered License effective 8/30/18

2018-0711-01 – Angie Smith motioned to approve consent as reported, Roger Cooper seconded the motion. There was no discussion and the motion was unanimously approved by Tammy Bowman, Angie Smith, Roger Cooper, Donald Marshall, Coretha Slayton, and Sue Jackson.

Budget: Amy Findley presented the budget reports to the board for review.

Minutes for Approval: The board was submitted the minutes from August 16, 2018.

Sue Jackson motioned to approve the August 16, 2018 minutes as distributed, Roger Cooper seconded the motion. There was no discussion and the motion was unanimously approved by Tammy Bowman, Angie Smith, Roger Cooper, Donald Marshall, Coretha Slayton, and Sue Jackson.

New Business: Amy Findley reported on the Board Member Training being conducted by the Examiners of Public Accounts on December 5, 2018. Those who have signed up to attend are: Amy, Tammy, Angie and Roger.

Amy Findley reported on the Sunset Audit that has been completed.

Amy Findley reported that Jimmie Ann Campbell has missed three consecutive board meetings. Jimmie Ann sent the board an explanation for her absences. Discussion was held.

Angie Smith motioned to allow Jimmie Ann Campbell to remain on the Board as long as she attends the February 2019 meeting, Roger Cooper seconded the motion. There was no discussion and the motion was unanimously approved by Tammy Bowman, Angie Smith, Roger Cooper, Donald Marshall, Coretha Slayton, and Sue Jackson.

Old Business: Tammy Bowman added herself to the NHA Preceptor Training Committee. Committee should plan to have a draft by the February Board Meeting.

The next scheduled board meetings are scheduled for February 14, 2019, May 16, 2019, August 15, 2018 and November 14, 2019 at 1:30pm.

The November 15, 2018 board meeting adjourned at 2:00 p.m.

Approved by: _____
Tammy Bowman, Chair

Prepared by: _____
Amy Findley, Executive Director