

Alabama Board of Examiners of Assisted Living Administrators
Regular Board Meeting

Date: Thursday, August 16, 2018
Time: 1:30 p.m.

Place: 2740 Zelda Road, Ste. 3B
Montgomery, AL

Members Present: Ms. Tammy Bowman
Ms. Tara Odom
Ms. Carol Knight
Dr. Donald Marshall
Ms. Sue Jackson
Mr. Roger Cooper

Via Conference Call: Ms. Angie Smith

Members Absent: Ms. Jimmie Ann Campbell
Ms. Renee Barnard

Others Present: Ms. Amy Findley, Executive Director
Mr. Todd Hughes

Call to Order: The regular meeting of the Board was called to order at 1:31 p.m. by Chair, Tammy Bowman. A quorum was present.

Agenda: Carol Knight motioned to approve the agenda as presented, Roger Cooper seconded the motion. There was no discussion and the motion was unanimously approved by, Tammy Bowman, Tara Odom, Carol Knight, Angie Smith, Roger Cooper, Donald Marshall, and Sue Jackson.

Application for Review: 11241973-01 – Amy Findley mailed certified letter asking her to attend today for reconsideration. She did not show up.

Carol Knight motioned to deny the application of 11241973-01, Roger Cooper seconded the motion. There was no discussion and the motion was unanimously approved by, Tammy Bowman, Tara Odom, Carol Knight, Angie Smith, Roger Cooper, Donald Marshall, and Sue Jackson.

Minutes for Approval: The board was submitted the minutes from May 24, 2018.

Carol Knight motioned to approve the May 24, 2018 minutes as distributed, Don Marshall seconded the motion. There was no discussion and the motion was unanimously approved by, Tammy Bowman, Tara Odom, Carol Knight, Angie Smith, Roger Cooper, Donald Marshall, and Sue Jackson.

Budget: Amy Findley presented the budget reports to the board for review.

New Business: Amy Findley reported on the Board Member Training being conducted by the Examiners of Public Accounts on September 12, 2018. Those who have signed up to attend are: Sue, Don, Renee, Angie, Tammy and Carol.

Old Business: Amy Findley discussed the qualifications of Preceptors as well as Nursing Home Administrators being preceptors. Discussion was held.

Carol Knight motioned that NHA Admins can NOT be a preceptor until a training course is taken, Don Marshall seconded the motion. There was no discussion and the motion was unanimously approved by,

Tammy Bowman, Tara Odom, Carol Knight, Angie Smith, Roger Cooper, Donald Marshall, and Sue Jackson.

Tammy Bowman appointed Carol Knight, Sue Jackson, Roger Cooper and Angie Smith to a Committee to establish a NHA Admin Training to become a preceptor.

BOEALA Rules Revisions were discussed. If any board member has any rules that need to be looked at changing, please email Amy.

The next scheduled board meeting will be November 15, 2018 at 1:30pm.

The August 16, 2018 board meeting adjourned at 1:47 p.m.

Approved by: _____
Tammy Bowman, Chair

Prepared by: _____
Amy Findley, Executive Director