

Alabama Board of Examiners of Assisted Living Administrators
Called Board Meeting

Date: Thursday, June 3, 2010
Time: 10:00 a.m.

Place: 5921 Carmichael Road
Montgomery, AL

Members Present: Mr. Tommy McKinnon
Ms. Cindy Lewis
Ms. Vivian Readus
Ms. Dale Law
Mr. George Smith
Mr. Andy Clements

Members Absent: Ms. Sherry Stone
Ms. Rita VanDyke
Dr. Regina Harrell

Others Present: Ms. Bettie Carmack, Attorney General Representative
Ms. Amy Findley, Executive Director

Call to Order: The called meeting of the Board was called to order at 10:06 a.m. by Chair, Tommy McKinnon.

Agenda: Vivian Readus motioned to approve the agenda as presented, Andy Clements seconded the motion. There was no discussion and the motion was unanimously approved by, Vivian Readus, Andy Clements, Tommy McKinnon, Cindy Lewis, Dale Law and George Smith.

Minutes from April 8, 2010: George Smith motioned to approve the April 8, 2010 minutes, Dale Law seconded the motion. There was no discussion and the motion was unanimously approved by, Vivian Readus, Andy Clements, Tommy McKinnon, Cindy Lewis, Dale Law and George Smith.

New Business:

CEU Presentation- Amy Findley presented the Board with a CEU Presentation Outline she would like to present for the Assisted Living Association. It would educate licensed administrators and staff about the licensing process and rules for the BOEALA. Amy asked that a Board member be in attendance at each of the 6 meetings just in case someone from the audience wanted to ask them questions.

Discussion was held. The Board was okay with Amy presenting this for ALAA.

Office Space- Amy Findley reported that ALAA is willing to make her BOEALA office larger. Amy has talked with Jim Yoder at the Office of Space Management and it is ok to go forward with the construction as long as we pay the current square footage amount which is \$11.07. ALAA has agreed to pay all expenses for the construction.

Cindy Lewis motioned to allow the BOEALA to have a larger office at the expense of ALAA, Andy Clements seconded the motion. There was no discussion and the motion was unanimously approved by, Vivian Readus, Andy Clements, Tommy McKinnon, Cindy Lewis, Dale Law and George Smith.

Audit: Amy Findley reported that the Examiners of Public Accounts sent her an email on April 20 stating it was time to schedule an audit. Amy has the audit book ready but the auditor emailed to say there will be a delay in our audit right now.

Board Member Terms: Amy Findley presented the Board with a letter written to the Governor's office from Frank Holden regarding Board Member Replacements. Rita, Vivian, and Cindy has agreed to serve an additional term, Tommy has requested he be replaced.

Old Business:

Statute Changes: Amy Findley reported that the statute changes were passed in the House, read twice in the Senate but not passed. We will have to go through the process again next year when the session begins.

Dale Law suggested we write a thank you letter to Rep. Alan Boothe and Sen. Wendell Mitchell for their work in helping us get those bills passed. Amy Findley will write both letters.

George Smith motioned to adjourn the meeting at 10:58am., Vivian Readus seconded the motion. There was no discussion and the motion was unanimously approved by Vivian Readus, Andy Clements, Tommy McKinnon, Cindy Lewis, Dale Law and George Smith.

Approved by: _____
Tommy McKinnon, Chair

Prepared by: _____
Amy Findley, Executive Director

No one attended the Pubic Hearing from 10:00am until 11:00am.