

Alabama Board of Examiners of Assisted Living Administrators
Called Board Meeting

Date: Thursday, April 10, 2008
Time: 10:00 a.m.

Place: 5921 Carmichael Road
Montgomery, AL

Members Present: Mr. Tommy McKinnon
Ms. Rita VanDyke
Ms. Mamie Mahone
Mr. George Smith
Mr. Jimmy Law

Members Absent: Ms. Kathy Tankersley
Ms. Merlinda Nettles
Mr. David Wilbanks

Others Present: Ms. Bettie Carmack, Attorney General Representative
Ms. Amy Findley, Executive Director

Call to Order: The called meeting of the Board was called to order at 10:07 a.m. by chairperson, Mamie Mahone.

Agenda: George Smith motioned to approve the agenda as distributed, Tommy McKinnon seconded the motion. No opposition. Motion carried unanimously.

Mamie Mahone stated she is resigning as Chair after this Board meeting effective 4-10-08. Ms. Mahone will remain on the Board until a replacement has been appointed.

David Wilbanks will become chair due to Mamie Mahone's resignation.

Rita VanDyke motioned to appoint Tommy McKinnon as Vice-Chair until the October 2008 elections. George Smith seconded the motion. No opposition. Motion carried.

Bettie Carmack is going to write a letter to Merlinda Nettles regarding her Board position to let her know how important it is for her to attend meetings to ensure we have a quorum.

Minutes from March 25, 2008: George Smith motioned to approve the minutes as distributed, Rita VanDyke seconded the motion. No opposition. Motion carried.

BOE Monthly Checklist: The March 2008 Monthly Checklist was presented to the Board along with financial report SBCBC115 ending March 31, 2008.

Applications for Review: Amy Findley presented the Board with 1 application to review.

Tommy McKinnon motioned to enter into Executive Session, Jimmy Law seconded the motion. No opposition. Motion carried.

An application of RC was presented to the Board. RC's application was discussed at the March 25, 2008 meeting; however, the Board tabled the discussion until his 2 character references could be reviewed.

Discussion was held.

Tommy McKinnon motioned to exit Executive Session, Jimmy Law seconded the motion. No opposition. Motion carried.

George Smith motioned to ask RC to appear before the Board to answer any questions regarding his background check before his application is approved. Jimmy Law seconded the motion. No opposition. Motion carried.

Tommy McKinnon motioned that applicants with background checks older than 90 days must pay and submit for a new background check. George Smith seconded the motion. No opposition. Motion carried.

New Business: Tommy McKinnon will go to the Personnel Board hearing on April 16, 2008 to answer any questions about Amy Findley's unclassified position and salary.

Old Business: None

George Smith motioned to adjourn the meeting at 11:00 a.m., Rita VanDyke seconded the motion. No opposition. Motion carried.

Approved by: _____
David Wilbanks, Chair

Prepared by: _____
Amy Findley, Executive Director

The BOEALA Board Meeting went back into session at 11:02 a.m. to elect a new Hearing Committee.

Mamie Mahone motioned to elect Jimmy Law, Rita VanDyke, Tommy McKinnon and the current Chair to the Hearing Committee. George Smith seconded the motion. No opposition. Motion carried.

Rita VanDyke motioned to adjourn the meeting at 11:16 a.m., Jimmy Law seconded the motion. No opposition. Motion carried.