

Alabama Board of Examiners of Assisted Living Administrators
Regular Board Meeting

Date: Thursday, April 12, 2012
Time: 10:00 a.m.

Place: 5921 Carmichael Road
Montgomery, AL

Members Present: Mr. Deloye Burrell
Ms. Vivian Readus
Ms. Dale Law
Mr. George Smith
Dr. Regina Harrell
Ms. Rita VanDyke

Members Absent: Ms. Sherry Stone
Ms. Cindy Lewis

Others Present: Ms. Bettie Carmack, Attorney General Representative
Ms. Amy Findley, Executive Director

Call to Order: The regular meeting of the Board was called to order at 10:10 a.m. by Chair, Vivian Readus.

Agenda: Regina Harrell motioned to approve the agenda as presented, Rita VanDyke seconded the motion. There was no discussion and the motion was unanimously approved by, Deloye Burrell, Vivian Readus, Dale Law, George Smith, Rita VanDyke and Regina Harrell.

Past Disciplinary Action: Bettie Carmack reported on the past disciplinary action of AG. She has completed all requirements.

Applications for Review:

A) DB – Amy Findley gave a brief report regarding the application and renewal application of DB.

Regina Harrell excused herself from the meeting at 10:30am due to personally knowing DB.

DB entered the meeting at 10:32am.

Deloye Burrell motioned to go into Executive Session at 10:32am for approximately 20 minutes, Vivian Readus seconded the motion. There was no discussion and the motion was unanimously approved by, Deloye Burrell, Vivian Readus, Dale Law, George Smith, and Rita VanDyke.

DB exited the meeting at 10:50am

Deloye Burrell motioned to exit Executive Session at 10:50am, Vivian Readus seconded the motion. There was no discussion and the motion was unanimously approved by, Deloye Burrell, Vivian Readus, Dale Law, George Smith, and Rita VanDyke.

Regina Harrell returned to the meeting at 10:52am.

Deloye Burrell motioned to deny the application of DB until the appeal is finished, she then may reapply, George Smith seconded the motion, Regina Harrell abstained from voting. There was no

discussion and the motion was unanimously approved by, Deloye Burrell, Vivian Readus, Dale Law, George Smith, and Rita VanDyke.

Deloye Burrell motioned to deny renewal application of DB based on rule 135-X-7-.03 (r), Dale Law seconded the motion, George Smith & Regina Harrell abstained from voting. There was no discussion and the motion was unanimously approved by, Deloye Burrell, Vivian Readus, Dale Law, and Rita VanDyke.

B) BF - Amy Findley gave a brief report regarding the application of BF.

BF entered the meeting at 11:41am.

Regina Harrell motioned to go into Executive Session at 11:42am for approximately 15 minutes, Dale Law seconded the motion. There was no discussion and the motion was unanimously approved by, Deloye Burrell, Vivian Readus, Dale Law, George Smith, Rita VanDyke and Regina Harrell.

BF exited the meeting at 11:45am

Vivian Readus motioned to exit Executive Session at 11:45am, Deloye Burrell seconded the motion. There was no discussion and the motion was unanimously approved by, Deloye Burrell, Vivian Readus, Dale Law, George Smith, Rita VanDyke and Regina Harrell.

Regina Harrell motioned to approve the application of BF, Rita VanDyke seconded the motion. There was no discussion and the motion was unanimously approved by, Deloye Burrell, Vivian Readus, Dale Law, George Smith, Rita VanDyke and Regina Harrell.

C) NF - Amy Findley gave a brief report regarding the application of NF.

NF entered the meeting at 11:51am.

Deloye Burrell motioned to go into Executive Session at 11:51am for approximately 15 minutes, Vivian Readus seconded the motion. There was no discussion and the motion was unanimously approved by, Deloye Burrell, Vivian Readus, Dale Law, George Smith, Rita VanDyke and Regina Harrell.

NF exited the meeting at 11:54am.

Regina Harrell motioned to exit Executive Session at 11:54am, Deloye Burrell seconded the motion. There was no discussion and the motion was unanimously approved by, Deloye Burrell, Vivian Readus, Dale Law, George Smith, Rita VanDyke and Regina Harrell.

Deloye Burrell motioned to approve the application of NF, Regina Harrell seconded the motion. There was no discussion and the motion was unanimously approved by, Deloye Burrell, Vivian Readus, Dale Law, George Smith, Rita VanDyke and Regina Harrell.

D) BJC - Amy Findley gave a brief report regarding the application of BJC.

BJC entered the meeting at 12:00pm.

Deloye Burrell motioned to go into Executive Session at 12:00pm for approximately 15 minutes, Regina Harrell seconded the motion. There was no discussion and the motion was unanimously approved by, Deloye Burrell, Vivian Readus, Dale Law, George Smith, Rita VanDyke and Regina Harrell.

BJC exited the meeting at 12:20pm.

Deloye Burrell motioned to exit Executive Session at 12:20pm, Vivian Readus seconded the motion. There was no discussion and the motion was unanimously approved by, Deloye Burrell, Vivian Readus, Dale Law, George Smith, Rita VanDyke and Regina Harrell.

Regina Harrell motioned to deny the application of BJC due to lack of experience and she may not need the license based on what she is trying to do, Deloye Burrell seconded the motion. There was no discussion and the motion was unanimously approved by, Deloye Burrell, Vivian Readus, Dale Law, George Smith, Rita VanDyke and Regina Harrell.

E) DO - Amy Findley gave a brief report regarding the application of DO.

He is currently operating an unlicensed facility that ADPH is aware of.

BOE Budget: Amy Findley presented the board with a budget to review.

Minutes: Regina Harrell motioned to approve the January 12, 2012 minutes as distributed, Deloye Burrell seconded the motion. There was no discussion and the motion was unanimously approved by, Deloye Burrell, Vivian Readus, Dale Law, George Smith, Rita VanDyke and Regina Harrell.

Rita VanDyke exited the meeting at 12:25pm.

Background Checks: Amy Findley reported the current background check company discussed the results of a background check with an individual.

Amy Findley did ask the owner of the current company not to do that again in the future thru an email. She stated she knew better and wouldn't do it again.

Discussion was held.

The general consensus of the board was to look into other companies and it can be discussed at the July board meeting.

Amy Findley will check with State Purchasing to see the steps of cancelling the current PO with the current background check provider.

New Business:

Old Business: Staute changes – Amy Findley hand delivered the statute changes to Rep. Bryan Taylor and emailed them to Senator Bryan Taylor and his assistant.

Dale Law reported she has tried to get in touch with both Senator Taylor and Rep. Boothe and has been unsuccessful.

The next scheduled BOEALA board meeting will be July 12, 2012 at 10:00am.

Deloye Burrell motioned to adjourn the meeting at 12:45pm, Regina Harrell seconded the motion. There was no discussion and the motion was unanimously approved by, Deloye Burrell, Vivian Readus, Dale Law, George Smith, Rita VanDyke and Regina Harrell.

Approved by: _____

Vivian Readus, Chair

Prepared by: _____
Amy Findley, Executive Director