

Alabama Board of
Examiners of Assisted Living
Administrators

May 22, 2008

Alabama Board of Examiners of
Assisted Living Administrators
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Included in this issue:

- 1) Annual License Survey Info
- 2) Updated BOEALA Info
- 3) Upcoming Testing & Training Dates
- 4) CEU Approved Programs
- 5) BOEALA Email Database
- 6) License Renewal

ATTACHED

List of courses that have been pre-approved by the BOE as of May 21, 2008.



BOEALA Newsletter



Annual Licensee Survey

When you receive your renewal notice there will be an Annual Licensee Survey enclosed. Please take the time to fill the survey out and return it to the BOEALA.

Please remember when making comments and suggestions, the BOEALA only deals with the licensing of assisted living administrators. We can not change the rules and regulations from the Alabama Department of Public Health or survey process.

Updated BOEALA Information

Effective May 19, the BOEALA has a new phone and fax number.

Phone: (334) 271-2418

Fax: (334) 271-2420

BOE Office Hours:

Monday—Friday

8:00am—12:00pm

UPCOMING TESTING AND TRAINING DATES

Dementia Training:

July 8, 2008

October 7, 2008

Section A Exams:

July 9, 2008

October 8, 2008

Section B Exams:

August 12-14, 2008

November 11-13, 2008

All applications must be postmarked 30 days prior to the Section A Exam.

A limited number of spaces are available.

Board of Examiners**Assisted Living Administrator****Representatives***Rita VanDyke**Green Oaks Inn**Florence**Jimmy Law**Noble Manor**Troy**Mamie Mahone**St. Martin's in the Pines**Birmingham**Vacant Position**Vacant Position***Nursing Home Administrator****Representative***David Wilbanks, Chair**Spring Terrace Assisted Living**Sylacauga***Physician Representative***Vacant***Consumer Representatives***Tommy McKinnon, Vice-Chair**Baptist Health**Montgomery**George Smith**St. Clair Services**Birmingham*

The Board meets the second Thursday of the first month of each quarter (January, April, July, October) at 10:00 am unless posted otherwise.

CEU PRE-APPROVED PROGRAMS

Attached to this newsletter is a list of the programs that have been pre-approved by the BOE for continuing education credit.

Therefore, please note that the BOE does not mail out listings of pre-approved programs but instead will keep a current list of pre-approved programs on our website: www.boeala.state.al.us .

Click on the menu "Course Approval" and then you may click on a particular month and the pre-approved programs occurring during that month will be listed below. If you click on a particular month and nothing happens, that means that no programs have yet to be pre-approved for that month.

If you do not have access to the internet, feel free to call the BOE office every month or so and have a list of pre-approved programs faxed to you.

If you have questions about the pre-approval process or the website, be sure to call the BOE office.

LICENSE RENEWAL

It is very important to keep up with the expiration date of your license and keep track of the continuing education hours you obtain throughout the year. The day and month of your expiration date will be the same every year.

When you receive your license renewal application in the mail the month prior to your expiration date, be sure you obtain all required continuing education hours by your expiration date and make sure your renewal application and fee is postmarked on or before the expiration date of your license.

If you have any questions about this process, please feel free to call the BOE office.

BOEALA Email Database

I am about to create a BOEALA Email Database. To help me get this accomplished, please fill out the form below and fax this page to (334) 271-2420 or email your information to:

Amy.Findley@boeala.alabama.gov

Name: _____

License #: _____

Email Address: _____

This will help keep everyone informed of important information.